



PUNJAB STATE TRANSMISSION CORPORATION LIMITED

(Registered Office PSEB, The Mall Patiala - 147001)

(SHORT TERM TENDER NOTICE)

Office of	:	Sr. Executive Engineer/Protection Division, PSTCL Bathinda.
Tender Notice	:	Hiring of One No. Scorpio / TATA Sumo Victa / XYLO / Innova / Tavera (Diesel) vehicle for one year from 01-08-2014, Model not earlier than 2012.
Tender Enquiry No.	:	01/2014-15
Quantity	:	One No. vehicle
Cost of Specification	:	Tender documents can be obtained from the office of the undersigned on payment of Rs. 500/- (non-refundable) Demand Draft in favour of Sr. XEN / P&M Division, PSTCL Bathinda.

Last Date & Time for

- | | | |
|-----------------------------|---|-----------------------------|
| 1. Sale of Tender Documents | : | 30-06-2014 upto 16:30HRS |
| 2. Receipt of Tenders | : | Upto 04-07-2014 at 12:30HRS |
| 3. Opening of Tenders | : | 04-07-2014 at 16:00HRS |

Sr. Executive Engineer
Protection Division
D-324, Thermal Colony
Bathinda (9646118249)

(Energy saved is energy generated)

ਪੰਜਾਬ ਸਟੇਟ ਟਰਾਂਸਮਿਸ਼ਨ ਕਾਰਪੋਰੇਸ਼ਨ ਲਿਮਿਟਡ

(ਰਜਿਸਟਰਡ ਆਫਿਸ, ਪੰ.ਰਾ.ਬਿ.ਬੋ. ਦੀ ਮਾਲ ਪਟਿਆਲਾ-147001)

(ਸ਼ਾਰਟ ਟਰਮ ਟੈਂਡਰ ਨੋਟਿਸ)

- ਦਫਤਰ ਦਾ ਨਾਂ : ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ, ਪੀ ਐੱਸ ਟੀ ਸੀ ਐੱਲ, ਬਠਿੰਡਾ।
- ਟੈਂਡਰ ਦਾ ਵੇਰਵਾ : ਮਿਤੀ 01.08.2014 ਤੋਂ ਇਕ ਨੰ: ਟਾਟਾ ਸੁਮੋ ਵਿਕਟਾ  ਸਕਾਰਪੀਓ  ਯਾਈਲੋ  ਇਨੋਵਾ  ਟਵੇਰਾ (ਡੀਜ਼ਲ) ਗੱਡੀ ਇਕ ਸਾਲ ਲਈ ਕਿਰਾਏ 'ਤੇ ਲੈਣ ਬਾਰੇ, ਮਾਡਲ 2012 ਤੋਂ ਪੁਰਾਣਾ ਨਹੀਂ ਹੋਣਾ ਚਾਹੀਦਾ।
- ਟੈਂਡਰ ਇਨਕੁਆਰੀ ਨੰ : 01/2014-15
- ਮਾਤਰਾ : ਇਕ ਨੰ: ਗੱਡੀ
- ਸਪੈਸੀਫਿਕੇਸ਼ਨ ਦੀ ਕੀਮਤ : ਟੈਂਡਰ ਡਾਕੂਮੈਂਟ ਨਿਮਨਹਸਤਾਖਰ ਦਫਤਰ ਤੋਂ 500/- ਰੁਪਏ ਦਾ ਬੈਂਕ ਡਰਾਫਟ ਦੇ ਕੇ ਪ੍ਰਾਪਤ ਕੀਤੇ ਜਾ ਸਕਦੇ ਹਨ। ਬੈਂਕ ਡਰਾਫਟ ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ  ਪੀ ਤੇ ਐੱਮ ਮੰਡਲ, ਪੀ ਐੱਸ ਟੀ ਸੀ ਐੱਲ, ਬਠਿੰਡਾ ਦੇ ਨਾਮ ਤੇ ਹੋਵੇ।
- ਟੈਂਡਰ ਵੇਚਣ ਦੀ ਆਖਰੀ ਮਿਤੀ ਤੇ ਸਮਾਂ : 30.06.2014, 16:30 ਵਜੇ ਤੱਕ।
- ਟੈਂਡਰ ਪ੍ਰਾਪਤ ਕਰਨ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ : 04.07.2014, 12:30 ਵਜੇ ਤੱਕ।
- ਟੈਂਡਰ ਖੋਲਣ ਦੀ ਮਿਤੀ ਤੇ ਸਮਾਂ : 04.07.2014, 16:00 ਵਜੇ।

ਸੀਨੀਅਰ ਕਾਰਜਕਾਰੀ ਇੰਜੀਨੀਅਰ

ਪ੍ਰੋਟੈਕਸ਼ਨ ਮੰਡਲ

ਡੀ-324, ਬਰਮਲ ਕਲੋਨੀ

ਪੀ ਐੱਸ ਟੀ ਸੀ ਐੱਲ, ਬਠਿੰਡਾ।

(ਮੋਬਾਇਲ ਨੰ: 9646118249)

(ਬਿਜਲੀ ਦੀ ਬਚਤ ਕਰੋਗੇ, ਥੋੜ੍ਹਾ ਬਿੱਲ ਭਰੋਗੇ)

Terms and Conditions for Hiring of Vehicles

QUOTATIONS are INVITED for hiring of One No. – Scorpio / TATA Sumo Victa / XYLO / Innova / Tavera. Vehicle having model not earlier than 2011 with All India Taxi Registration Number / Northern India Taxi Registration, for PSTCL, Bathinda on monthly basis. The Contractor will quote the rates in three parts in 'Schedule of Prices' as under:-

1. Monthly Fixed Charges.
2. Per Km. Running Charges. Vehicle will be used for 2000 to 2500 KMs per month.
3. Out-station Charges (Per Night halt after 10:00 PM).

For Hiring the following Terms & Conditions will be applicable:-

A) Terms & Conditions for vehicle:-

1. The Quotation should accompany with earnest money @ 2% of Quoted price subject to a minimum of Rs. 5000/- in the shape of DD payable at Bathinda in favour of Sr. XEN/ P&M Division, PSTCL Bathinda.
2. The Contractor will depute Scorpio / TATA Sumo Victa / XYLO / Innova / Tavera with Model not earlier than Year-2012. The vehicle will be used as conveyance by PSTCL & will be stationed at Bathinda for Local/Out-station journeys usually in the State of Punjab & U.T. of Chandigarh. In very special case vehicle can travel in the State of Himachal Pradesh, J&K, Haryana & Delhi. The vehicle can travel on any or all days of the month.
3. The necessary permit in the regard will be arranged by the Contractor and Taxes out of Punjab will be paid by PSTCL or re-imburement to the contractor on submission of documentary proof.
4. The cost of consumables in addition to Diesel, such as Mobil Oil, Lubricants, and Coolant etc. will be borne by the contractor.
5. The contractor can send the vehicle for minor repairs, if needed, once in a month for one day only without any deduction. But the vehicle will be sent with the consent of Controlling Officer provided the vehicle has been in use for full month. One day extra will be given at the end of Six months for renewal of Taxi Permit or for any other formalities without any deductions.
6. The Contractor shall be liable to keep the vehicle in good condition at all times during the contract period. In the case of breakdown, he shall be liable to provide another vehicle otherwise double amount of the proportionate amount of monthly hiring charges shall be deducted from the monthly bill for the period not in working condition.
7. The KMs. run from the point of departure of vehicle for maintenance/repairs, the time it runs & rejoin the duties shall not be considered for billing.

8. The vehicle shall report to the Addl. S.E./ Sr. XEN of the respective Division and shall move as per the instructions of the Officer.
9. The vehicle shall be required at any hour of the day & the Contractor shall be liable to provide the same.
10. The vehicle shall be provided with stepping tools, spare tires & consumables in order to attend minor repairs while traveling.
11. The seats shall be well cushioned & should have fine, neat & clean seat covers & vehicle shall also have rubber mats.
12. Log Book will be provided by the PSTCL.
13. The vehicle shall be duly insured comprehensively including the Third Party Insurance during the currency of contract. Insurance premium shall be borne by the Contractor. Lodging & settlement of any insurance claim will be Contractor's responsibility. Road Tax & all other related expenses will be borne by the Contractor.
14. The vehicle shall be parked at suitable place provided by PSTCL. In case Contractor/Driver parks the vehicle at any other suitable place of their own then the mileage from that place to the place of duty will not be paid to the contractor.

B) Terms & Conditions for the Driver of the vehicle:-

1. The contractor shall provide a Driver along-with the vehicle who shall be properly dressed & well behaved. PSTCL reserve the right to direct the Contractor to replace the Driver of the vehicle. If the Driver is not well behaved and the Contractor is unable to provide another Driver the PSTCL has the right to terminate the Contract awarded to the Contractor.
2. The Driver shall maintain a Log-book & the log-book will be signed by the PSTCL's authorized official using the vehicle on the completion of the journey. However Log-book will be verified from time to time by the Addl.S.E / Sr.XEN or any officer of the Division.
3. The Contractor shall also make available the Registration Certificate of the vehicle in his name, with the Driver of the vehicle along with all other essential documents for insurance, road tax etc necessary to keep the vehicle running on the road at all time during the Contract period.
4. The Driver of the vehicle shall hold a valid Driver's License to drive in Plains as well as Hilly areas & shall keep the same at all times during the duty hours.
5. No Lodging & Boarding facilities will be provided to the Driver of the Vehicle by the PSTCL.
6. The Driver should have his own Mobile Phone with SIM of reputed company i.e. Vodafone, Airtel, BSNL etc.
7. The Driver should report to the desired place on call from Officers within 15 minutes.

C) Terms & Conditions for monthly payment of bill of the vehicle:-

1. The tax shall be deducted by PSTCL as per Income Tax Rules/Act applicable from time to time.
2. The Security deposit equivalent to 5% of the running bill shall be deducted by PSTCL from monthly bills from time to time (excluding fuel charges) & shall be refunded after successful completion of the Contract Period.

3. The PSTCL reserves the right to terminate the Contract of the vehicle without any reason, if services or condition of the vehicle is not satisfactory at any point of time during the Contract period.
4. The concerned officer of the PSTCL shall make the payment within a week from the date of submission of bill of previous month subsequent to the verification of the entire journey Log-book.
5. The KMs. run for journeys which are not verified/signed by the concerned officer shall not be payable.

D) Paying Authority:-

1. The Paying Authority will be concerned Addl. S.E./Sr. XEN P&M Division, PSTCL Bathinda.

E) General Conditions:-

1. The detail of vehicle provided for hiring i.e. vehicle No., Copy of registration book, Copy of Valid Insurance, Copy of Permit (Taxi) are to be provided along-with the tender/quotation.
2. In case of withdrawal of vehicle from service of PSTCL the contractor shall have to inform to PSTCL 30 days in advance, otherwise the 30 days payment shall be deducted from their bill as penalty. However the vehicle can be dis-engaged by PSTCL by serving a 30 days notice in advance to the Contractor.
3. The Contract shall be initially for a period of one year which may be extended on mutual consent at the same rates, terms & conditions.
4. All matters relating to transportation, Traffic Police & Local Administration will be dealt by the Contractor at his own cost.
5. The Bidder has to quote the rates on the 'Schedule of Prices' enclosed as Annexure- 1 and any deviation to the NIT Conditions shall be specifically mentioned on separate sheet with signature of Bidder along-with the bid.

Sr. Executive Engineer

Protection Division

P.S.T.C.L., Bathinda.

